

WEEKLY INFORMATION FROM STUDENT PLANNERS



SOCIAL SKILLS

LEARNING IN GROUPS

Group work is an effective way to develop collaborative abilities. It provides an opportunity to consider information from multiple perspectives and develop and reassess attitudes to issues. Group members can communicate and learn to respect various points of view.

The **keys** to a well functioning group are:

- accept that everyone has the right to voice their opinions and individual differences in opinions and points of view
- respecting individual differences in opinions and points of view
- valuing the contributions of others; everyone has something worthwhile to give
- being fair and equitable as a group; one person to speak at a time and everyone else actively listening
- each group member takes responsibility for their actions. The more perspectives a problem or situation is viewed from allows for a deeper and clearer understanding.
- When a group is being assembled it is beneficial for it to contain a diversity of personalities, talents and perspectives. Aim to consider including the following roles people can take on within a group:

Organizer

sets up framework so that all members can be involved

sets the wheels in motion

collects relevant information

checks the accuracy of the data

thinks about the group's direction

keeps everyone focused on timelines

the more perspectives a problem or situation is viewed from allows for a deeper and clearer understanding.

each group member takes responsibility for their actions.

When a group is being assembled it is beneficial for it to contain a diversity of personalities, talents and perspectives.

Aim to consider including the following roles people can take on within a group:

Initiator

sets the wheels in motion

Recorder

collects relevant information

Verifier

checks the accuracy of the data

Listener

thinks about the group's direction

Timer

keeps everyone focused on timelines

Coordinator

puts the work from individuals in order

Finisher

presents the group's work in an innovative way

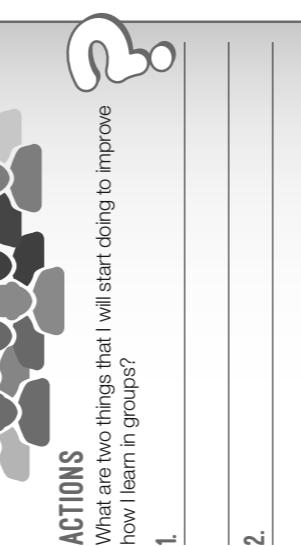
Energizer

and audience appropriate

Critic

encourages the group to push on

provides honest feedback on the group's progress.



DIPLOMA PLANNER PAGE 46



SOCIAL SKILLS

LEARNING IN GROUPS

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- being fair and equitable as a group; one person to speak at a time and everyone else actively listening
- each group member takes responsibility for their actions. The more perspectives a problem or situation is viewed from allows for a deeper and clearer understanding.
- When a group is being assembled it is beneficial for it to contain a diversity of personalities, talents and perspectives.

Consider filling the following group roles.

Organizer: plans strategies so that all opinions are heard and valued, sets up a structure for the completion of the group's goal.

Initiator: prompts the group's inquiry by using relevant and thought provoking questions.

Recorder: collects and records relevant information.

Verifier: checks the accuracy of the information and the reliability of the sources it came from.

Listener: thinks about the group's opinions and informs them on future directions.

Timer: keeps everyone focused on timelines and the actions that need to be taken to meet the deadlines.

Coordinator: connects the work from individuals and puts the work in order.

Finisher: presents the group's work in an innovative and audience appropriate way.

Energizer: encourages everyone to contribute and helps create a successful group environment.

Critic: provides honest and meaningful feedback on the group's progress towards their goal.

ACTIONS

What are two things that I will start doing to improve my participation in group work?

1. _____

2. _____

MIDDLE YEARS PLANNER PAGE 46



SOCIAL SKILLS

LEARNING IN GROUPS

Group work is an effective way to bring together a wide range of abilities and talents and points of view.

A well functioning group accepts that everyone is different and will have something worthwhile to give.

You will be able to better approach and understand issues when they are viewed by a group.

When setting up a group it is important to have a variety of personalities, talents and skills.

Listen to each other, don't speak over each other, and let all members of the group speak in turn.

Aim to include people such as:

- Organizer** – sets up groups so all members can contribute and feel valued
- Starter** – gets everyone going
- Recorder** – collects information
- Listener** – thinks about the group's direction
- Timer** – keeps the group aware of timelines
- Finisher** – presents the group's work in a stylish way
- Energizer** – encourages the group to push on.

ACTIONS

What are two things that I will start doing to improve my participation in group work?

1. _____

2. _____

PRIMARY YEARS PLANNER PAGE 46

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MONDAY

TERM:	WEEK:	DAY:	PRIORITIES / MEETINGS	✓
Performance and behaviour plans				
Should the student continue to not meet expectations and agreements, the Assistant Principal will instigate formal suspension/expulsion processes or seek an alternative educational setting:				
- usually, students on behaviour contracts are also supported by counselling in areas of anger management, self-esteem, family issues, etc.				
- they may also be on modified learning programs.				

Do something positive when feeling depressed, ring the beyondblue helpline on 1300 22 4636

PREPARATION AND FOLLOW-UP: